

Corporate Safety and Health Policy Statement

BYME Engineering (Hong Kong) Limited is committed to ensure that Safety & Health are at the heart of our actions. This commitment is in direct line with our shareholders' policy and culture which must be put into practice in all the activities of our business so as to create healthy and free-from-threat work environment. To achieve and maintain this ambition, we undertake to:

- 1) Implement and maintain a Safety Management System which complies with shareholders' requirements and standards including 'SAFETY ACT', '12 HEALTH & SAFETY BASICS', ISO45001 and F&IU(SM)R standards, integrates into project management over the design to defect liability period. Provide permanent monitoring of the system through regular inspections, reviews / audits and Safety Committee Meetings to ensure the delivery of a continuous improvement cycle,
- 2) Establish measurable Safety and Health Objectives. These objectives are set as part of our annual Management Review and measured in the Steering Committee Meeting,
- 3) Ensure that we and our Subcontractors comply with the Hong Kong legal requirements and our in-house safety rules – BYME 10 Safety Essentials as a minimum; do our utmost to meet Clients' requirements for achieving customers' satisfaction,
- 4) Take reasonable steps to eliminate the occupational hazards in planning stage by adopting the hierarchy of controls (Elimination > Substitution > Engineering Controls > Administrative Controls > PPE) and establish the task specific method statement and risk assessment. Furthermore, ensure that a safe and healthy working environment is provided to our employees, neighborhoods and other interested parties,
- 5) Provide necessary Safety and Health resources including training, information, instruction, supervision and promote the risk-based thinking concept to all staffs and subcontractor workforce on site,
- 6) Initiate and facilitate the consultation and participation of workers / their representatives on establishing new safety and health rules or procedures and later reviews,
- 7) Strengthen monitoring and control on Electrical Safety, Competence of Workers, Housekeeping and Fatigue Management.

The Corporate QSE Head is responsible for the overall co-ordination of this Policy whilst Project Director / Project Manager act as the principal leader to implement at site level by establishing a practical guideline in term of Project Organization Note (PON) or Project Safety Plan (PSP).

This Policy Statement is to be clearly communicated with our interested parties, well understood and implemented at all levels within the company and our project sites. It will regularly be reviewed for its effectiveness, through Steering Committee, Safety Committee and Management Review Meetings.

The Executive Committee and myself are committed to provide our support and ensure that every employee fulfills his/her responsibility to maintain our work environment including reporting unsafe acts, hazardous work condition and near miss case for achieving threat-free.

Patrick IU

Managing Director of BYME Engineering (Hong Kong) Limited

24 June, 2020

公司安全及健康政策聲明

嘉福機電工程有限公司承諾以確保安全及健康為公司的核心理念。此承諾與公司股東的政策及文化直接連繫著，並必須實踐於我們所有業務活動上，從而建立健康及「零威脅」的工作環境。

為了達致及維持這個抱負，我們承諾：

- 1) 執行及維護安全管理系統，達到符合公司股東‘SAFETY ACT’及‘12 個健康和安​​全基礎知識’、ISO45001 和工廠及工業經營條例的要求，並將此融入到由項目設計至保養期內的項目管理。透過定期巡查、審查 / 審核和安全委員會會議去確保達致持續改善，
- 2) 制定並定期審閱可量度的安全及健康目標。這些目標會列為年度管理檢討會議其中一項檢討議題，
- 3) 作為最低要求，確保公司和分判商符合香港安全健康法例及內部安全守則 - 嘉福安全基本要素 (BYME 10 Safety Essentials)；並盡力符合客戶要求去取得顧客滿意，
- 4) 採取合理措施，透過應用等級體系（消除 > 替代 > 工程控制 > 行政控制 > 個人防護裝備）制訂特定工序施工方案及風險評估以控制工人將置身的職安健危害。此外，須確保為我們的員工、鄰舍及利害相關方提供健康及安全的工作環境，
- 5) 向公司所有員工和工程項目的分判人員提供必須的資源包括訓練、資訊、指示、監督及推廣風險為本思考概念，
- 6) 啟動並促進工人 / 工人代表就制定新安全和健康守則或工作程序的諮詢和參與，以及之後的檢討，
- 7) 加強電力安全、工人工作勝任度、工地整理及工作疲勞的監察及管理。

嘉福質安環主管將負責此政策的整體統籌，而項目董事 / 項目經理作為總領袖透過制定項目組織記事 (PON) 或項目安全計劃書 (PSP) 將政策落實執行。

透過明確地向所有公司員工及利害相關方介紹，此政策將實施於公司及各項目所有階層。政策的成效於指導委員會、安全委員會及管理檢討會的定期會議中審閱。

我與嘉福機電執行委員會承諾支持及確保每位員工能履行他們的責任去維持一個良好的工作環境，包括報告不安全行為、危害及險失事故，從而達致「零威脅」。

姚柏偉
董事總經理
二零二零年六月廿四日